



Education & Administrative Resources

1420 East College Drive
Marshall, MN 56258
www.swwc.org

BOARD OF DIRECTORS' MEETING

January 22, 2025
SWWC Service Cooperative
1420 East College Drive
Marshall, MN

5:00 pm Agency Administrative Building Walk-Throughs – 100 London Road
5:30 pm Finance Committee – Small Conference Room
6:00 pm Dinner
6:30 p.m. Board Meeting

AGENDA

1. **Call to Order** – Chair Coleman
2. **Introduction of Guests/New Board Member** – Cliff Carmody
3. **Agenda Approval** – Chair Coleman (Action)
4. **Organization of the Board** – Chair Coleman
 - 4.1 Election of Officers ENCL (Action)
 - 4.2 Designation of Official Newspaper ENCL (Action)
 - 4.3 Designation Regarding Annual Fiscal Requirements ENCL (Action)
 - 4.4 Board Stipends/Mileage ENCL (Action)
 - 4.5 2025 Meeting Dates/Site/Time ENCL (Action)
 - 4.6 Legal Counsel ENCL (Action)
 - 4.7 2025 Board Committee Appointments ENCL (Information)
5. **Consent Agenda Approval** – Board Chair (Action)
 - 5.1 Minutes - December 18, 2024 ENCL
 - 5.2 Approval of Expenditures ENCL
 - 5.3 Services Contracts ENCL
 - 5.4 Consultant Contracts ENCL
 - 5.5 Personnel List ENCL
 - 5.6 ICS Consulting Inc. Facilities Agreement ENCL
6. **Staff Presentation** – Behavioral Health Services (Information)

- Amber Bruns, Amy Sippl, Melissa Andree
7. **SWWC Foundation Update** – Shelly Maes/Board Members (Information)
8. **Action Items** (Action)
 - 8.1 Acceptance of Gifts/Donations – Tegan Gillund ENCL
 - 8.2 SWWC ELC - Pipestone Construction Manager Contract ENCL (Action)

- Tegan Gillund

9. **Monthly Administrative Report**
 - 9.1 Director of Finance – Tegan Gillund
9.1.1 Quarterly Financial Report ENCL HANDOUT
 - 9.2 Director of Human Resources – Abby Polzine
 - 9.3 Executive Director – Cliff Carmody
10. **Finance Committee Report** – Matt Coleman
 - 10.1 FY2026 Dues & Fees ENCL (Action)
 - 10.2 Fund Balance Assignments ENCL (Action)
11. **MSC/MHC/CPC Board Meeting Updates** – Matt Coleman, (Information)
Cliff Carmody
12. **Open Forum/Closing Remarks** -- All (Discussion)
13. **Other** – All

Mission – To be a collaborative partner providing exceptional services, innovative solutions, and proactive support.

Vision – To create a future where children, families, schools, and communities learn, succeed, and thrive.

Contact Information:

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